

**Minutes of the FINANCE & GENERAL PURPOSES COMMITTEE MEETING of
Sixpenny Handley & Pentridge Parish Council
Held 6th August 2026 at 7:30pm @ Parish Office, 6 Town Farm Workshops, Sixpenny Handley.**

Item		Action By
	0 members present at the public open session	
1986	Attendance & Apologies Cllr James Reed (Chairman of the Parish Council) Cllr Simon Meaden (Chairman of the Finance & General Purposes Committee) Cllr Dave Adams Cllr David Chick Cllr Robert Hassall Cllr Helen Lawes Also in Attendance Ciona Nicholson (Clerk) Apologies Cllr Ros Adams Cllr Colin Taylor	
1987	Declarations of Interest & Grants for Dispensation Cllr Lawes declared an interest in Item 7 - Occasional Access Agreement. Under section 33 of the Localism Act 2011 – Clerk allowed dispensation to contribute to the discussion. The following members declare non-pecuniary interests in matters relating to: Cllr Colin Taylor – Pentridge Village Hall & SH Village Hall 1 st Woodcutt Scouts, CCIO Cllr James Reed – Community Land Trust & Item Speed-watch Cllr Andy Turner – Community Land Trust & Skate-park Project Cllr Simon Meaden- 1 st Woodcutt Scouts	
1988	Matters arising from the last F&GP Parish Council Meeting held 2nd July 2026. No matters arising.	
1989	Play Area Matters & Reports The weekly on-sight inspections by the Creative Hub reported no issues.	

	The monthly inspection was carried out by Mr Kirsch who reported that the play area was in good order with exception of the Recreation Ground fence & post previously reported. AVA Inspection carried out Zip Wire repairs replacement and re-installation and carried out the Quarterly Inspection. The report was forwarded to the Maintenance Contractor Andrew Hancock who attended the site between 27th – 30th July. Play Area Maintenance Maintenance completed: Basketball Hoop and Wall removed and holes in the ground filled. Bolts on Witches hat seats tightened and broken seat removed. Missing fence slats replaced and painted to match. Damaged fence sections repaired and exposed nails removed or buried. Exposed matting underneath the new structure removed and ground levelled with soil extracted from the rear of the Sports Pavilion. Removed exposed matting that was causing a trip hazard removed. Bolts on old swing set tightened where possible. (bolts are rusty and may need replacing) they have been sprayed with oil. Rusty metal on underside of small slide set prepped, rust cured and repainted. Sharp edge on spring see-saw sanded smooth. No Shade in the Play Area Parents have again highlighted the lack of sunshade in the play area during the extremely hot weather conditions. Members agreed that provision of shade is important and agreed to explore options including timber/sail construction designs. Clerk/members of the Council to contact local trades.	Clerk/JR/SM
1990	Sports Facilities Matters & Recreation Ground Storage Facility Local contractor completed groundwork in readiness for the installation of bin & barrel storage containers. Members unanimously approved expenditure of £350.52 for the purchase of x2 Galvanized Steel Storage units instead of bespoke designs originally planned. Walkway between Tennis Court & Bowls Club SM to contact C&G Tarmac and Clerk to source two further Contractors for quotes to tarmac the area. Security Sensor Lighting – Sports Pavilion Members agreed with resident's recommendation to reduce the security light timings	Clerk SM/Clerk

	to save energy. SM contact local electrical contractor. Bowls Club – Timbers Members unanimously approved expenditure of £220.00 to purchase Sikaflex sealant to protect expanding timbers in hot weather which are now susceptible to leaks in wet weather. To prevent unauthorised access on the Bowls mat, members unanimously approved expenditure for the purchase of a metal post extension kit on the football side of the mat.	SM/Clerk DA DA/Clerk
1991	Sports Association Members discussed the general level of maintenance required for each of the individual Sports Clubs to function and acknowledged they all require a lot of self-maintenance looking after their playing surfaces, club houses, outfields and boundaries beyond. The Bowls Club committee members were commended for their regular housekeeping, meticulous maintenance of the mat and the general upkeep of the club house – Bowls Club members volunteer to look after the facility which belongs to the Parish Council. To raise the club's profile and encourage players, the Bowls Club invited members of the Parish Council to a Bowls match on the evening of Thursday September 10th @6.00pm. Invitation accepted! Further information to follow. Cricket Pitch Boundary Fence Due to the escalating costs of installing a permanent 4 ft high metal fencing to prevent lost cricket balls during the cricket season members of the Cricket Club the PC agreed that clearing the bank more regularly during the spring/summer season would be a more economical solution. Recreation Ground Storage Members continued discussion around the need for extra storage facilities to house Sports Club kit. The old container sited on the football pitch contains football equipment and very old rusty rollers and metal waste that needs sorting and disposing of. Cllrs SM DC JR to contact building suppliers specialising in storage containers; JDG, George Langham & Gutteridge.	Clerk Clerk/DA/All Cllrs Clerk SM DC JR
1992	Occasional Access Agreement Review Letters explaining the proposal to manage the Occasional Access were delivered to residents 1-14 Common Road.	

	Two residents collected their keys, paid deposits, signed and retained copies of the up-to-date agreement. All residents have been advised that the new padlock will be installed on Tuesday 1st September 26. Resident correspondence was circulated prior to the meeting detailing personal concerns that the proposal was a waste of time and money. The resident was encouraged to attend either of the August Parish Council meetings to discuss. Additional matters highlighted by the resident & PCs proposed resolutions; - Irregular hedge cutting along Common Road – Identify boundary hedges on a map along with landowner responsibility and ensure hedge cutting is scheduled. - Dorset Council's irregular collection of dog bins – PC will continue to liaise with Dorset Waste Partnership when bins are occasionally missed. - Security sensor lighting at the Sports Pavilion – PC will reduce the length of time the light remains on.	Clerk Clerk Clerk/SM
1993	Correspondence A report of a fire received on 5/8/26 from residents living adjacent to the Development at Bramble Close (new development). Adjacent hedges were reportedly set on fire by construction workers using grinding machinery in dry conditions without taking necessary precautions. Neighbouring properties reported the incident to the Parish Council seeking support to gain reassurance from the Developer that measures had been taken to eliminate the risk of it happening again. The PC forwarded details of the incident and received following responses: Dorset Council Planning Case Officer responded quickly confirming the agent and developer had been contacted and asked further information of the incident and referred to their Construction Traffic Management Plan. Stanborough Construction response statement <i>Following our initial investigation, the fire was not caused by the accumulation of waste or rubbish on site. A groundworker was using a disc cutter during normal construction operations when sparks ignited dry vegetation within the site. Due to the exceptionally dry conditions, the fire spread rapidly despite the immediate efforts of those on site to extinguish it before the Fire and Rescue Service arrived.</i> <i>I would also like to clarify the comments regarding materials stored on site. There are no large piles of waste or rubble being allowed to accumulate. The stockpiles currently on site comprise:</i> <i>Topsoil retained for the formation and grading of gardens and landscaped areas.</i> <i>Processed recycled aggregate produced from the demolition of the former abattoir buildings. This material has been crushed on site in accordance with the approved works and is being progressively reused as sub-base beneath roads, driveways and patios, reducing the need to import virgin aggregate.</i>	Clerk

1994	<i>These materials are construction materials intended for reuse rather than waste awaiting disposal.</i> <i>Regarding dust, we have been mindful of this throughout the development and have implemented measures to minimise its generation. Until the fire, the existing vegetation had assisted in suppressing dust from parts of the site. Following this incident, we will review our dust suppression measures to ensure they remain effective now that this vegetation has been lost.</i> <i>Although the fire was not related to site waste, we are nevertheless carrying out a full review of our site procedures in light of the incident. This includes reviewing controls around the use of disc cutters and other spark-producing equipment, vegetation management, hot works procedures where applicable, fire-fighting equipment provision, and emergency response arrangements. We are also reviewing the location and management of stockpiled materials to ensure the site continues to comply with the requirements of the approved Construction Traffic Management Plan.</i> <i>We remain committed to maintaining a safe and tidy site and to complying with all planning conditions. Should your enforcement colleagues wish to inspect the site, we will of course cooperate fully and make ourselves available.</i> Matters to Report Planning Application Consultations: P/LBC/2026/04016Proposal: Replacement of timber windows Location: Denzil Cottage Dean Lane Sixpenny Handley SP5 5PA. Parish Comment: Members supported the replacement of timber windows at Denzil Cottage. Members discussed Dorset Council's decision to tarmac the A354 on Monday 3rd August. There were severe delays due to a lack of communication, lack of highway signage and a lot of unnecessary damage caused to vehicles because of the decision to tarmac on one of the hottest days of the year. Members raised their increasing frustration that an empty County Farm property that has remained on the Sixpenny Handley Common for many years with no productivity. Clerk to report both matters to Cllr Piers Brown. Repeat incidents of deer injured on the highway (in distress) and due to out-of-date Police Policy, experienced licensed farmers are not allowed to dispatch the suffering animal. The matter was raised with Police Commissioner David Sidwick at the Annual Parish Assembly and there has been no further updates. Clerk to contact Mr David Sidwick. Annual Allotment Survey passed to Chairman of the Allotment Association for completion.	Clerk Clerk Clerk
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1995	Financial Matters & Expenditure The RFO circulated to members prior to the meeting a report on finances to 8/8/2026. Bank Reconciliation for signing; List of Receipts & Payments for scrutiny. Clerk to administrate payments, Scrutineer Cllr H Lawes 2 nd Cllr S Meaden & 3 rd Cllr Hassall to authorise payments.	
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Meeting Closed 8.45pm

**These minutes are to be signed by the Chairman after approval
at the next Full meeting of the Parish Council.**

Signed;..... 27th August 2026

Sixpenny Handley & Pentridge Parish Council

Payments – 6th August 2026

Date	Description		Payments	
06/08/2026	Dorset Council Rent	SO		484.00
06/08/2026	C Nicholson (July Salary & Back Pay Payment)	On-line		1,254.86
06/08/2026	Nest Pension Payment	DD		98.97
06/08/2026	Marc Hayward (x2 Litter bins)	On-line		7.50
06/08/2026	L J Tuckey (x2Parish Office cleans)	On-line		15.00
06/08/2026	Martha Nicholson (Downsman Collection & Distribution)	On-line		41.20
06/08/2026	Andrew Hancock (Labour to lay slabs rear of pavilion)	On-line		360.00
06/08/2026	Andrew Hancock (materials rear of pavilion)	On-line		258.20
06/08/2026	Andrew Hancock (Play Area maintenance)	On-line		376.32
06/08/2026	AVA Recreation (Replacement ZIP Wire parts & Q Inspection)	On-line		779.15
06/08/2026	A Burt Countryside Services (50% for work carried out 56 High Street)	On-line		350.00
06/08/2026	Nothing but Padlocks (Occasion Access Hardware)	On-line		489.89
06/08/2026	Cllr R Hassall (Downsman Adobe Design x 2)	On-line		36.64
06/08/2026	Water2business (sewerage services Unit 6)	On-line		100.83
06/08/2026	Source for Business (Unit 6)	On-line		60.29
06/08/2026	Source for Business (New Barn Farm)	On-line		184.23
06/08/2026	Brushy Bush Allotments Trustees of MALF Pitt Rivers	On-line		10.00
09/07/2026	YU Energy	DD		101.79
16/07/2026	Wessex Internet	DD		1.20
28/07/2026	Vodafone	DD		41.59
31/07/2026	Service bank charge	Debit		7.00
14/07/2026	Tennis Bench Contribution	Credit	362.50	
	August Total		362.50	5,058.66

To be submitted by the Clerk on Friday 7th August 2026.

Scrutineer – Cllr H Lawes 1st On-line authorisation Cllr Meaden 2nd On-line authorisation Cllr Hassall

Scrutineer.....Date.....